

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

July 17, 2013

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:10am

ROLL CALL

The following Board members were present:

Brett Bennett
Gregory Bradley
Luke Bujenovic, MD
Elizabeth Frizzell
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Dawn Matte

The following Board members were absent with prior excuse:

Edward Bluth, MD
Jack LaTour, Jr

Also present were:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of April 17, 2013 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of April 17, 2013 by G.Bradley

SECOND by A.Kemper-Martin

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

Chairman reported that the committee has had no problems with the monthly reports.

Financial Report by Executive Director

Executive Director discussed the following reports:

- Fiscal Year Comparison: July 1, 2012 to June 30, 2013.
- Fiscal Year Comparison to Budget; July 1, 2012 to June 30, 2013.
- Calendar Year Comparison: January 1 to June 30, 2013.
- End of Fiscal Year Equity/Assets and Liabilities.

Proposed Budget; July 1, 2014 to June 30, 2015

Proposed budget had been previously circulated to all Board members. Budget was reviewed and discussed.

MOTION to approve July 1, 2014 to June 30, 2015 budget by G.Bradley

SECOND by D.Matte

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

CHAIRMAN'S REPORT

- Executive Director has been busy closing complaint codes.
- Board finances are handled well by Executive Director.
- Need to remain aware of expenses as we move into a new fiscal year.
- Will be working with the Executive Director on future goals moving the Board forward.

LICENSURE

Executive Director reported on;

- Current licensing statistics as of July 1, 2013.
- 2013 License Renewals.

As of June 30, 2013, 3243 out of 3647, or 89% of renewals have been completed.

B.Bennett reported on a survey he conducted regarding on-going student enrollment numbers, graduate statistics, and actual graduation dates. The Board requested Mr. Bennett to continue this survey annually and to trend results. If there are any specific questions to add to the survey please email those questions to Mr. Bennett.

BUSINESS ADMINISTRATION

Continuing Education Committee Report

Several Board members and the Executive Director will be attending the annual LSRT education conference in Baton Rouge. The Executive Director will provide a presentation at the LSRT Board meeting on Wednesday, and LSRT General Business Session on Friday.

Web Site Review Report

There was nothing to report. Chairman requested this agenda item be removed unless there is an update.

Board Operations

Executive Director reported:

- Governor's office has been informed on L.Walker's resignation.
- Board will be getting an IRS refund from 2011, 2012, 2013.
- Contract was signed with Hienz & Macaluso to do the annual audit/compilation report for the fiscal year that ended June 30, 2013. Fee remained the same, \$950.
- The web address www.lsrbe.com is up for sale/auction. Board did not wish to purchase.

Staff Vacation/Sick Leave Report

M.Scott and K.Jones accrued and used vacation and sick time was reviewed.

OLD BUSINESS

Law Revisions/Rules and Regulation Revisions

- The Board reviewed and made changes to the Law and Rules to potentially introduce in next year legislation. Executive Director will revise to reflect changes. K.Muslow will reword 37:3218 and Title 46 Part LXVI §1105 A.2.; and §1217 to match Administrative Code regarding fees. Final revisions will be available at the October Board meeting. Once changes are made, will be presented to the LSRT as the Bill sponsor.

Board Appointments/Reappointments by Governor Update

- C.Sutton and L.Walker Board position appointments remain vacant.

K.Muslow/Board Counsel Contract Update

- Contract was approved and signed by the Attorney General's office and Risk Management. Contract expires January 30, 2014.

As suggested by several Board members, the email regarding legality of performing CT scans by nurses was forward on June 25, 2013 to the Board of Medical Examiners and Board of Nursing. There has been no response.

Medicaid Fraud Control Unit

- Executive Director sent letter on April 19, 2013 for reporting clarification and direction. Response to come from the Attorney General's office.

Radiology Associates Follow-up Letter

- Executive Director sent letter on April 30, 2013 clarifying the group's April 17, 2013 request.

Deadline to File Law Changes

- K.Muslow reported that Law changes would need to be filed in February, 2014.

NEW BUSINESS

PICC Lines

- B.Bennett reported that the ASRT will be removing PICC line procedures from the Radiographer's Scope of Practice as it is not in the curriculum. An ASRT advisory opinion statement will be issued next year, radiographers are good candidates to do PICC line procedures if trained and proved competent.

DATSCANs

- After discussion and review of the procedure and position statement, the Board agreed that there are no problems with nuclear technologists injecting the small amount of dopamine within the radioisotope. The nuclear technologists are supervised by a licensed physician, and no other individual under law can inject the radioisotope.

On-Line Renewals

- The Board agreed to put on-hold until finances improve.

NEXT MEETING DATE

October 16, 2013 at 11:00am

MOTION made to move into Executive Session and close Business Session by E.Frizzell

SECOND by A.Kemper-Martin

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

Chair requested a **MOTION** to move out of Executive Session and return to Business Session

MOTION made by E.Frizzell

SECOND by L. Bujenovic

ACTION: by Voice Vote: Ayes = 6, Nays = 0 Motion passed unanimously

ADJOURN

Chair requested a **MOTION** to adjourn meeting

MOTION made by L. Bujenovic

SECOND by G.Bradley

ACTION: by Voice Vote: Ayes = 6, Nay = 0 Motion passed unanimously, meeting ended at 2:30pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, MEd,RT(R)

Executive Director